

LONDON TRAMPOLINING MINUTES (EDITED)

Minutes of a Meeting of the London Trampoline Committee held on Sunday, 16th January 2011, at 2.15 pm at Harlington Sports Centre, Pinkwell Lane, Hayes, Middlesex UB3 1PB.

Present:

John Wotherspoon (JW), Linda Lawrie (LL), Sabrina Dunn (SD), Maxine O'Reilly (MOR), Marian Wood (MW), Andrew Wood (AW), Jan Harley (JH), and Christine Geary (CG).

1. **Apologies for absence** were received from Niki Sehmi (NS).

2. **Minutes of the Meeting** held on Wednesday, 17th November 2010, were received and confirmed.

3. Matters arising on the Minutes:

3.1 4.3.3 It was agreed that we should wait until DE Photography approached us again.

3.2 4.3.4 A judges meeting was held by LL prior to the Regional Competition held prior to this meeting, and the general consensus was that it had helped.

3.3 4.7.3 The Chairman's report will cover this point.

3.4 4.7.4 JW has made contact with Schools Sports Coordinators.

3.5 4.8.4 JW reiterated his availability to run some DMT sessions and would coordinate with LL.

3.6 4.10.2 Some budgets still to be received by SD. It was agreed that the budgets would be sent to SD by the end of next week (28 January) at the latest.

3.7 4.10.3 Sponsorship for Squad Match: JW advised that there was not a lot on offer, but he was continuing to search.

3.8 4.10.4 A Volunteer Coordinator was still being sought.

3.9 6.3 JW has completed a paper re GMPD, which will be discussed under New Business further on in the Minutes.

3.10 7.1 JW to make contact at a meeting next week.

Action: JW.

3.11 7.2 Funding for the sports specific day to be discussed at the next LG meeting.

3.12 8.1 LL had the struts replaced at a total cost of £9.00 for the two.

3.13 8.3 Mike Phillipson has confirmed to LL that judges qualified/revalidated in Cycle 11 are still valid.

4. Standing Business

4.1 Chairman's Report

JW circulated a report prior to the meeting:

JTC notes

Dates

There is a request to start working on 2012 dates very soon!

The committee distributed 2011 dates as agreed so far -National Dates would be added to the same list, and posted on the website as soon as possible.

Finance

Report from Dave Balmer

Regional Positions

CB to clarify with BG the end date for Regional Coaches/Workforce Co-Ordinator.

CB will raise this issue with BG to allow us to plan. It was agreed that funding applications for continuation of Regional Coach programmes would need to be applied for as a group rather than for individual Regional Coaches.

Ben Murphy's new Appointment

Ben Murphy has been appointed as Deputy Competition Manager for Gymnastics for the 2012 Olympics.

Constitution

There is a new draft constitution which will be made available in the new year.

Appointment of Roles

It was agreed that if a committee member was to resign part way through their term, the elected replacement would remain in position for 3 years from the date of election.

Club/Individual Affiliation

London Gymnastics require that clubs are members of British Gymnastics before we accept them into the region. Many clubs were still showing as lapsed membership on BG CRM, despite reporting that payment had been sent in early October. Dawn Fletcher of British Gymnastics is our London Membership contact.

Competitions

Further to the problems encountered by Competition Organisers checking gymnast/coach eligibility on BG CRM, it was agreed that should false information be declared on the Coach Declaration form, we would follow the disciplinary procedure and charge the club a £50 fine.

Communication

Need to remove the BGE rose logo from headed paper/reports. The London Gymnastics logo has been trademarked and the logo requires a small amendment, which will be issued by Ben in due course for amendment on all paperwork and e-mails etc.

The committee agreed that now that information is available on the website, and using Mailchimp emails, individuals wanting individual membership of London Gymnastics are free to subscribe to our mailing list. Those wanting a hard copy of the Newsletter may pay to subscribe. HB to investigate cost of this including P&P.

2011 Dates

JTC/Management Meeting Dates for 2011

Meeting dates were agreed: Fri 28th Jan, Fri 18th Mar, Fri 20th May, Fri 23rd Sep, Fri 25th Nov.

Tutor Issues

The issue of the separate training that the national Trampoline TC have added to the requirements for new tutors, has been raised by Liz Awde and other Workforce Development Coordinators as a concern since it was introduced without their knowledge first.

Since this has resulted in further cost implications, again, unbeknown to WDCs until the last minute. It is Liz's belief that this should be funded, and as such she plans to raise it at the next JTC meeting on 28th January which I will be attending. Funding was in place for the new tutor training to take place, and therefore the additional training wasn't budgeted for. This will thus need to be debated

It has also been agreed on Friday that all trainee tutors attending courses in order to be signed off as a tutor will have their travel expenses met by the London Gymnastics Coach Ed. Panel. Whilst, they are only able to pay the tutor of the course using the fees paid by the candidates, they feel that it is only fair that all trainee tutors will be covered for the expense incurred by travelling to a venue to assist with a course.

Attached is current information regarding all trampoline courses that are arranged in London for 2011.

UKCC Level 1 Trampoline - 6th, 20th & 21st Feb 2011 @ Kingston College (course full with 15 candidates - main tutor: Roland Portsmouth, assisted by Johnny Tenn)

UKCC Level 1 Trampoline - 6th, 20th March & 3rd April 2011 @ Elite Rec G.C (Edmonton Leisure Centre)

UKCC Level 2 Trampoline - 10th April, 8th & 22nd May, 12th & 19th June 2011 @ Harrow T.C

Trampoline Proficiency Award Scheme Course (Level 0) - 11 April 2011 @ Kingston College

GMPD Trampoline Add-on Module - 13th & 14th April 2011 @ Kingston College

Trampoline Skills Upgrade courses for cycle 5/6 coaches - 21st April 2011 @ Kingston College

UKCC Level 1 Trampoline - 22nd May, 12th & 19th June 2011 @ Harrow T.C (dates to be confirmed, as this appears to not be a good time - looking to avoid GCSE/A-Levels)

UKCC Level 1 Trampoline - 2nd, 19th & 20th July 2011 @ Middlesex University

There is also a UKCC Level 2 Trampoline course currently running, due to finish on 13th Feb 2011.

This course is running, despite there only being 6 candidates in attendance, as there hadn't been a course for the whole of last year, as one had been cancelled due to only 2 candidates registering. It has now been agreed that level 1 course can be run with a minimum of 10 candidates, and level 2 courses with a minimum of 8 candidates.

4.1.1. JW confirmed that there was some concern that a record of all accounts is maintained. Anne McNeil has voiced her concerns regarding transparency.

4.2 Secretary's Report: Items to be discussed under New Business.

4.3 Competitions

LL circulated a report prior to the meeting:

Details for 2011 have been circulated to clubs. DMT details were agreed by the committee and have been included in an update.

Helen Bates checked the membership/CRB status of all competitors, coaches and judges for the January event and there were many that weren't current. I contacted clubs as required to get this sorted. I will now be sending lists to Helen for every competition. I have had assurance from Anne McNeill that the onus is on the club manager who signs the declaration form.

4.3.1 LL confirmed that she would not be checking membership/CRB status for future competition,. Spot checks to confirm status of competitors, coaches and judges would continue to be made.

4.4 Squad

NS circulated a report via email prior to the meeting:

- *January's squad was cancelled due to lack of interest.*
- *February's squad is going ahead, only 3 clubs are participating, QM, Zenith and Harlington. It will run without DMT.*
- *The squad match is booked and the information has been sent out, though if the region isn't interested in squad sessions, I'm not quite sure of the point of spending and putting in more effort for a squad match.*
- *I am now not organising any guest coaches etc for this year as there is no guarantee that the remaining session is going to run.*
- *Future sessions: 1 gala squad and then squad match trial and squad match training!*

I feel like I have planned in advance and taken on board club manager comments. Maybe the squads have been bad timings, etc, or not enough gymnasts. Feel free to discuss this and let me know.

4.4.1 The February date comes in the half term week, so could be under strength.

4.4.2 It was felt that squad sessions should be more specific and that a closing date for each squad session should be indicated.

4.4.3 JW will discuss concerns with NS informally.

Action: JW

4.5 Judging

LL circulated a report prior to the meeting:

CLUB JUDGE – Sat 13th and Sat 20 November 2010, 12.30-6.30pm – all passed.

COUNTY JUDGE – Sat 22nd January and Sat 12th February 2011, 10.00am-4.30pm – 8 applicants so far.

CLUB JUDGE – Sat 12th March and Sat 19th March 2011, 10.00am-4.30pm – 5 applicants so far.

REGIONAL JUDGE – Sat 10th September and Sat 17th September 2011, 10.00am-4.30pm – 2 applicants so far.

The County Judge has proved very popular therefore I may consider offering another one later in the year.

Other dates for 2011:

CLUB JUDGE – Saturday 22nd October and Saturday 29th October 2011. 10.00am – 4.30pm

DMT COUNTY JUDGE – Saturday 10th December 2011, 10.00am – 4.30pm.

Clubs need to be aware that ALL qualified judges who are active (ie judging at competitions) need a current CRB irrespective of their age.

4.5.1 The County Judge course for January is full. Some applicants are from outside the Region.

4.5.2 The March Club Judge course will run, with more applications expected.

4.5.3 It is hoped that the Regional Judge course will also run.

4.5.4 CRB checks must be relevant for all active judges.

4.6 DMT

LL circulated a report prior to the meeting:

The session for Saturday 27th November 2010, 9.30-11.00pm ran with 8 performers.

Dates for 2011 have been circulated to clubs:

Saturday 29th January 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 19th February 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 2nd April 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 7th May 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 18th June 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 1st October 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 5th November 2011, 9.30 – 11.00am and 11.00 – 12.30pm

Saturday 10th December 2011, 9.30 – 11.00am and 11.00 – 12.30pm.

4.6.1 LL advised that the above dates have been circulated to clubs.

4.7 Coaching Courses

4.7.1 JH advised that she was setting up a Level 0 course for 14-16 year olds. This could be a qualification which could be added to their files. She had a good response, but this course now has to go through Liz Awde.

4.7.2 JH advised that Level 1 and 2 courses set up by the Region run for 4 days at 6 hours per day, but BG will run the same courses over 3 days at 8 hours per day. BG budget for 16 participants per course, whereas the Region budgets for 10 people.

4.7.3 JH has organised two courses at the Sacred Heart and is awaiting any responses of interest. Liz Awde will circulate details of the courses on the Region's behalf. Dates will be put on the website, once confirmed.

4.8 News and Communications

AW circulated a report prior to the meeting:

Report for meeting

London Youth Games

Myself and Stuart Green attending a meeting with the London Youth Games organising team, this meeting was set to discuss the updating of the youth games.

Swescore 2007

The NTTC have bought license for Swescore 2007. They have negotiated that regions can buy their own copy at a discounted rate. I suggest we do this now as it will be inevitable that we upgrade. Can we agree at the meeting? This also gives us the added bonus of time of flight for our closed events.

Swescore Courses

The NTTC have agreed that an official BG accredited Swescore Course to be set up.

4.8.1 Competition forms should be updated, to reflect membership of BG, insurance, etc. AW to investigate.

Action: AW

4.8.2 Once the three year plan for London Youth Games is received by AW, he will circulate to all the Committee.

Action: AW

4.8.3 The Committee agreed to fund the licence for Swescore 2007 for the Region.

4.9 Annual Budgets and Finance

4.9.1 SD advised that accounts were all in order.

4.9.2 SD advised the Committee that she had circulated the accounts for 2010 and requested any comments before she closes for year end.

5. **Special Orders** – None

6. **Unfinished Business and General Orders** – None

7. **New Business**

7.1 Coach Course Income from Teachers Courses

SD advised that all income and expenditure for coach courses was reported in the LGF accounts. The Committee requested that SD draft some terms of reference regarding all income and expenditure and relevant reporting.

Action: SD

7.2 Accounting Records and Storage

This was discussed

7.3 BG Membership for Coaches

MOR highlighted some potential insurance cover problems. LL will investigate and obtain the latest information.

Action: LL

7.4 Mayor's Legacy Skills Investment Programme

MOR advised that she had contacted Liz Awde regarding funding for judging courses under this Legacy Grant and was advised that 75% of the cost was available. There appears to be an issue, however, with obtaining such funds. It was agreed that MOR should continue investigation and email both JW and Anne McNeil with any issues.

Action: MOR

7.5 GMPD

JW advised:

There is a GMPD Specific competition Trampoline structure which has three levels at present.

Regional "C"

Regional "B" &

National "A"

All info regarding these can be found on the BG website at this link

<http://www.british->

[gymnastics.org/site/index.php?option=com_docman&task=cat_view&gid=101&Itemid=27](http://www.british-gymnastics.org/site/index.php?option=com_docman&task=cat_view&gid=101&Itemid=27)

There is an expectation that the region is responsible for ensuring clubs know about the Regional levels which are run at the same time as the I - E assessment days.

The National "A" competitions are run by P Coates

There will shortly be a GMPD trampolining award scheme coming out number 1 to 7 and Bronze, Silver & Gold in proficiency.

Should we want a GMPD module geared around trampolining, Paul Coates would be more than happy to come and deliver one for us.

7.6 London Awards

The closing date for this has been brought forward to 18th January. Three or four forms had been received, plus a large number from Harrow today. Voting would be done by email.

It was agreed that LL would email all the clubs for their votes and circulate the Committee for theirs. LL will collate the results. Awards will be presented at the Regional Competition in March. It was agreed that Rohan's family should be invited again. LL would request that all shields are returned to her by 12th February so that she can get them engraved for the March competition.

Action: LL

8. Any Other Business – None.

9. Date and Venue of the Next Meeting

9.1 Wednesday, 6 April 2011, at 7.30pm at Eastcote

9.2 Wednesday, 8 June 2011, at 7.45pm at Harrow